

## Annual practising certificate (APC) fee reduction

Te Poari o ngā Kaihaumanu Hinengaro o Aotearoa (the Board) acknowledges that the APC can be a large expense for those on lower incomes. The Board has created the following policy to allow practitioners to meet their obligations to pay the APC fee.

Practitioners earning \$25,000 or less gross income per annum (including personal and business income in New Zealand and overseas) can apply to the Board for a reduced APC fee of \$500 including GST if paid on or prior to 1 October.

To be eligible for this reduced fee, practitioners must:

- not receive any employer contribution to the APC fee
- not qualify for special assistance for payment of professional registration fees from WINZ.

Practitioners who apply for this reduced fee must provide the Board with:

- proof of their income for the previous tax year (i.e. a certified declaration of earnings or a taxation statement) that is no more than 12 months old

If practitioners are unable to provide the evidence required by this policy then they will not be eligible to receive for the reduced fee.

<i>Approved by: The Board</i>	<i>Policy in effect from: 2009</i>
<i>Previous review dates: September 2011, 2015,2017, 2020</i>	<i>Date to be reviewed: November 2022</i>